

# April 2016

## PROGRAM TRAINING OFFICER EDUCATION CALENDAR

Send Email questions or requests to [OMBCLASSES@red.nv.gov](mailto:OMBCLASSES@red.nv.gov)

03/29/16

Date	Time	Class Name	Description	Location
04/06/2016	1:30pm-3:30pm	Elections	Learn about proper notice of eligibility How Elections should be conducted Removal Elections Reporting Requirements	Grant Sawyer Building 555 E. Washington Avenue Las Vegas, NV 89101 Room 1412
04/12/2016	3:00pm-5:00pm	New Board Members	Information to know as a new board member	Sun City Desert Vista 10360 Sun City Blvd. Las Vegas, NV 89134 Check at desk for room #
04/19/2016	1:30pm-3:30pm	Record & Record Keeping	A basic understanding of ... <ul style="list-style-type: none"> <li>◦ The HOA's recordkeeping responsibilities</li> <li>◦ Storage of HOA records</li> <li>◦ How long to keep records</li> <li>◦ Owner's rights to access association records</li> </ul>	Grant Sawyer Building 555 E. Washington Avenue Las Vegas, NV 89101 Room 1412
04/21/2016	1:30pm-3:30pm	Association Insurance	Power point presentation Thinking of changing Insurance information to know NRS 116 requirements regarding insurance	Department of Business and Industry-Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 <sup>nd</sup> Floor Conference Room
04/26/2016	9:00am-11:00am	Five Hot Topics	A condensed overview of the following topics: Elections Agendas Records	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 <sup>nd</sup> Floor Conference Room

			Bids Reserve Studies	
04/27/2016	1:30pm-3:30pm	Intervention Affidavit	Educate on how to file an Intervention Affidavit	Sun City Aliante 7394 Aliante Parkway, North Las Vegas, NV 89084 Conference Room
04/29/2016	9:00am-11:00am	NRS Monthly	General Discussion	Bradley Building 2501 E. Sahara Avenue Las Vegas, NV 89104 2 <sup>nd</sup> Floor Conference Room